



The Career Planning Process

5. MANAGE YOUR CAREER

- [Networking](#)
- [Lifelong Learning](#)
- [Professional Associations](#)
- [Work-Life Balance](#)

4. FIND A JOB

- [Create Job Search Goals & Timeline](#)
- [Research Employers](#)
- [Apply for Jobs \(Resumes, Cover Letters, Applications & References\)](#)
- [Interviewing](#)
- [Salary Negotiation](#)
- [Find Resources & Assistance](#)

3. GAIN SKILLS

- [Get Credentials](#)
- [Short-Term Training](#)
- [Explore Programs at Colleges](#)
- [Internships & Volunteer Work](#)
- [Apprenticeship](#)
- [Temporary Employment](#)

2. EXPLORE CAREER OPTIONS

- [Industry Research](#)
- [Occupational Research](#)
- [Educational Research](#)
- [mySkills myFuture](#)

1. ASSESS YOURSELF

- [Personal Assessment](#)
- [My Next Move](#)
- [Career & Education Goals](#)

Recommended Career Resources

Resource	Assess Yourself	Explore Career Options	Gain Skills	Find a Job	Manage Your Career
CareerOneStop					
CareerOneStop <ul style="list-style-type: none"> www.careeronestop.org www.careerinfonet.org 	<ul style="list-style-type: none"> Skills Profiler Explore Careers 	<ul style="list-style-type: none"> Salary + Benefits Browse Occupations Explore Green Careers 	<ul style="list-style-type: none"> Education + Training Financial Aid Center Certification Finder 	<ul style="list-style-type: none"> Resumes + Interviews Job Search State job banks JobBankInfo.org 	<ul style="list-style-type: none"> Employability Checkup Get Credentials Certification Finder Career Resource Library
Worker ReEmployment <ul style="list-style-type: none"> www.careeronestop.org/ReEmployment/ careeronestop.org/ReEmployment/Census careeronestop.org/ReEmployment/Auto 	<ul style="list-style-type: none"> What Are Your Skills? 	<ul style="list-style-type: none"> Change Careers Switch Occupation or Industry Considered Overqualified? 	<ul style="list-style-type: none"> Short-term training Certifications Pay for training Find programs 	<ul style="list-style-type: none"> Find your state job bank Job search tips 	<ul style="list-style-type: none"> Unemployment Benefits More Benefits and Assistance Healthcare, housing and more
mySkills myFuture <ul style="list-style-type: none"> www.myskillsmyfuture.org 	<ul style="list-style-type: none"> Identify transferable skills 	<ul style="list-style-type: none"> Identify career options based on your skill set 	<ul style="list-style-type: none"> Find training to enhance skills or fill skill gaps 	<ul style="list-style-type: none"> View and apply for job postings 	<ul style="list-style-type: none"> Find certifications Plan career transitions
Job Seeker Tools <ul style="list-style-type: none"> www.careeronestop.org/jobseekertools 	<ul style="list-style-type: none"> Career Exploration Tools 	<ul style="list-style-type: none"> Career Exploration Tools 	<ul style="list-style-type: none"> Career Planning Tools 	<ul style="list-style-type: none"> General Job Boards Niche Job Boards 	<ul style="list-style-type: none"> Career Planning Tools Social Media Tools
Military Transition <ul style="list-style-type: none"> www.careeronestop.org/militarytransition 	<ul style="list-style-type: none"> Military to Civilian Occupation Translator 	<ul style="list-style-type: none"> Match Military Experience to Civilian Occupations 	<ul style="list-style-type: none"> Get Credentials Plan Education and Training 	<ul style="list-style-type: none"> Write a Resume Find a job 	<ul style="list-style-type: none"> Transition to Civilian Life Financial Resources
Students and Career Advisors <ul style="list-style-type: none"> careeronestop.org/StudentsandCareerAdvisors 	<ul style="list-style-type: none"> identify Your Interests 	<ul style="list-style-type: none"> Explore Careers 	<ul style="list-style-type: none"> Find Education Options 	<ul style="list-style-type: none"> Get Work Experience 	<ul style="list-style-type: none"> Is Going To School Worth It? Learn About Internships
Service Locator <ul style="list-style-type: none"> www.ServiceLocator.org 		<ul style="list-style-type: none"> State Services phone and Web directories 	<ul style="list-style-type: none"> Locate community colleges 	<ul style="list-style-type: none"> Locate a One-Stop Career Center 	<ul style="list-style-type: none"> Find services for youth, workers, business and more Find a One-Stop Career Center
More Resources from the U.S. Department of Labor					
My Next Move <ul style="list-style-type: none"> www.mynextmove.org 	<ul style="list-style-type: none"> Interest Profiler Assessment 	<ul style="list-style-type: none"> Search Careers by keyword or industry Identify Bright Outlook and Green careers 	<ul style="list-style-type: none"> Link to training on mySkills myFuture 	<ul style="list-style-type: none"> Link to job postings on mySkills myFuture 	<ul style="list-style-type: none"> Research career transitions
O*NET <ul style="list-style-type: none"> http://online.onetcenter.org 	<ul style="list-style-type: none"> Work Importance Locator Ability Profiler Interest Profiler 	<ul style="list-style-type: none"> Tools and Technology Find Occupations Occupational Outlook 	<ul style="list-style-type: none"> O*NET Academy Education Finder 	<ul style="list-style-type: none"> Find Occupations Industry/occupation with most job growth 	<ul style="list-style-type: none"> Career articles Career guide to industries Employment projection
Occupational Outlook Handbook <ul style="list-style-type: none"> www.bls.gov/oco 		<ul style="list-style-type: none"> Daily Job Activities Working Conditions 	<ul style="list-style-type: none"> Training and Educational Requirements 	<ul style="list-style-type: none"> State Job Information Growing Jobs 	<ul style="list-style-type: none"> Tomorrow's Jobs Employment Projections
Workforce 3 One <ul style="list-style-type: none"> www.Workforce3One.org 		<ul style="list-style-type: none"> Webinars Case Studies 	<ul style="list-style-type: none"> Presentation Templates Collaborative Communities 	<ul style="list-style-type: none"> My Region Locator 	<ul style="list-style-type: none"> Networking Multimedia Information Grant opportunities